

**CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS  
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325  
MARCH 24, 2026**

**Meeting with Homeowners Associations and Community Members regarding  
Stormwater Management, MS4 and Snow Emergency Procedures.  
6:00 P.M.**

**REGULAR MEETING MINUTES**

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were Supervisors: Phiel, Brauning, Sheppard, Biggins and Wampler Also, present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostel, Road Superintendent Chris Walter, and Treasurer Camie Stouck-Phiel.

Chairman Phiel led the Pledge of Allegiance.

Chairman Phiel announced that there was an executive session held on March 18, 2026, to discuss personnel and litigation along with a quasi-judicial deliberation that was held prior to this evenings' meeting.

**Agenda Approval**

Mr. Phiel asked for approval of the agenda as written.

**Mr. Brauning made a motion to approve the agenda as written, seconded by Mr. Sheppard, and carried. 5-0**

**Visitor**

Dave Sanko from PSATS presented the local government achievement scholarship to Landon Blocher who is a resident of the Township.

**Public Comment:**

Casey Walker, 55 Herrs Ridge Road – Mr. Walker spoke regarding a hearing that was held on his neighboring property at 35 Herrs Ridge Road where his neighbor has built a septic system within 70 ft. of his well. Mr. Walker stated that public sewer is available, and he feels it is within the regulations that the neighbor has to connect to public sewer. Mr. Walker apologized that he missed last months' meeting as he was unaware of when the hearing was being held. Mr. Walker also stated that the well, which is within 70ft. of the septic system, is operational as that was a question from Mr. Wiser.

**Consent Agenda Approval**

**Mr. Sheppard made a motion to approve the consent agenda, items 7a – 7n, seconded by Mrs. Biggins, and carried. 5-0**

- 7a. Action on Minutes – February 24, 2026, Regular Meeting Minutes.
- 7b. Approval of Bills for the month of March as per check detail report dated February 25<sup>th</sup> – March 24<sup>th</sup>, 2026.
- 7c. Engineering Items
  - 1. Approval of extension request #1 for the Old Mill Overlook revised lighting plan which was originally submitted on November 25, 2025.
- 7d. Finance Committee Items
  - 1. Approval for iRecord Universe to install a 1 room system with 2 cameras for the Police Department as part of the building renovation for a cost of \$19,998.00 from the building fund.

2. Acknowledge the purchase of TV's and monitors in the amount of \$4,683.05 from the building fund for the building remodel.
3. Approval to transfer \$100,000.00 received from the LSA grant to apply to the principal of the RACP building loan.
4. Acknowledge the switch from Comcast to Brightspeed for the Township internet service with the move back to the renovated building.
- 7e. Approval of waiver request from Gettysburg Bike Week asking to waive the bond of indemnity, which is required for special events permit since their insurance names the Township as an additional insured and the conditions of the permit application should sufficiently safeguard the Township of any liability.
- 7f. Approval of the Historical Architectural Review Committee certificate of appropriateness for the property located at the Table Rock Terrace development on Table Rock and Biglerville Roads.
- 7g. Approval of the Historical Architectural Review Committee certificate of appropriateness for an updated sign at 1015 Baltimore Pike.
- 7h. Acknowledgement of Citizens Interest Form from Miranda Wisor and appointment to the Historic Architectural Review board to fill a current vacancy.
- 7i. Acknowledgement of ECI change order number 21 for fence modifications in the amount of \$3,305.00 for the building renovation project.
- 7j. Acknowledge change order number 23 from ECI construction for a credit of \$3,468.00 to have the structural engineer re-inspect the structural steel deficiencies noted by the 3<sup>rd</sup> party inspection agency.
- 7k. Approval to advertise and hold bid opening for 2026 road maintenance bids.
- 7l. Approval to advertise and sell miscellaneous office equipment and maintenance supplies on Municibid for 2026.
- 7m. Approval of advertising bids for 50 Longview Drive property for clean up and bringing the property into compliance.
- 7n. Acknowledge the September 11<sup>th</sup> National Memorial Trail Alliance is going to place signs on the September 11<sup>th</sup> National Memorial Trail route which includes some Township roads. This will be funded by the Alliance.

**Active Business:**

1. Decision on February 24<sup>th</sup> hearing regarding an on-lot sewage disposal system and the revocation of Permit #010275-25-009 in accordance with the standards and regulations of 25 Pa.Code, Chapters 72 and 73, for property located at 35 Herrs Ridge Road, Gettysburg, Pennsylvania, which is owned by Silar Enterprises, LLC (motion requested).

**Mr. Sheppard made a motion to deny the waiver for the on-lot sewage system that is less than 100 feet from a neighboring well as is required by law. Second by Mr. Brauning and carried 5-0**

Mr. Wisor added that there is finding of fact and conclusions of law that supports the Boards determination in this matter which will be signed after the meeting this evening and will be conveyed to the applicant.

2. Decision on February 24<sup>th</sup> conditional use hearing from applicant, Rural Home Rentals, is seeking a conditional use to remodel a property into a "Bed and Breakfast", in the Village Mixed Use (VMX) zoning district which requires conditional use approval as per Cumberland Township ordinance Section 27-602. The property is located at 1042 Baltimore Pike (motion requested).

**Mr. Brauning made a motion to approve the conditional use hearing request from Rural Home Rentals to remodel the property located at 1042 Baltimore Pike into a 'Bed and**

**Breakfast' in the Village Mixed Use District with the condition that the applicant obtain any necessary uniform construction code permits for improvements or change in use of the property. Second by Mr. Sheppard and carried. 5-0**

3. Extension request #4 for the James and Joyce Knefley Subdivision Plan Lots 2 & 3 which was originally submitted on February 10, 2025 (motion requested).

Mr. Knoebel gave some background on the plan stating that the applicant is avidly working on the plan and is currently waiting on the hydrogeological study and sewage planning module approval from Department of Environmental Protection. Mr. Knoebel felt the extension request was warranted.

**Mr. Sheppard made a motion to approve extension request #4 for the James and Joyce Knefley Subdivision Plan Lots 2 & 3 which was originally submitted on February 10, 2025. Second by Mrs. Biggins and carried 5-0**

4. Approval of Treysta quote in the amount of \$15,080.00 from the building fund for IT work to be completed for the Administrative and Police Department move back into the renovated building (motion requested).

**Mrs. Biggins made a motion to approve the Treysta quote in the amount of \$15,080.00 from the building fund for IT work to be completed in accordance with the Administrative and Police Departments moving back into the renovated building. Second by Mr. Brauning and carried. Mr. Wampler Abstained. 4-0-1**

#### **Manager Report:**

Mr. Blocher reported the following:

- The Township has received the LSA grant funding of \$100,000.00. Approval of utilizing funds to pay towards our renovation loan is on the March 24<sup>th</sup> agenda.
- As Cumberland Township nears completion of the municipal building renovation, we continue to work with the RACP team. The Township will have its 2<sup>nd</sup> CM2 meeting mid-April. The first RACP request for reimbursement for the building project (ME 300-3387) remains in the review process.
- Temporary Occupancy was issued for the Township Administration portion of the municipal building. Work will continue outside the building, including paving and drainage repairs, along with an interior punch list and items in the police department.
- The Township will start the moving process in April. The entire Admin Operations move to 1370 Fairfield Road is planned to be completed by April 16, 2026. The Police Department move date will be announced when completed. At this time anyone needing to visit the PD should go to the temporary location of 730 Chambersburg Road. A list of dates and locations for future township events have been shared via Newsletter Savvy Citizen, and Website. Primary Elections and Tax collection will be located at 730 Chambersburg Road.
- The PennDOT MTF application submitted on February 13<sup>th</sup>, requesting \$1,118,921.00 in funding toward the replacement of the Herrs Ridge Bridge by the Woerner Farm at a total estimated cost of \$1,456,921.00. We appreciate Senator Mastriano and Representative Moul for their continued support for this project.
- On April 22<sup>nd</sup>, the Township will have our Tax collector present at 730 Chambersburg Road from 8-12 as a convenience for tax payments.

- The Benecon Healthcare updates and education should be completed this week in preparation for April 1<sup>st</sup>. Verifications are planned after the 1<sup>st</sup> of April for verification purposes.
- The entire administration team attended the ACNB Fraud Seminar to learn about the most recent threats in banking and financial transactions.
- On March 10<sup>th</sup>, a meeting occurred to tour and review 2026 infrastructure improvements with the Highway Committee. Those items were included in discussions with the Finance committee and are on the agenda for March 24<sup>th</sup> to continue the process.
- The Township completed its PA Liquid Fuels Audit on March 16<sup>th</sup>, 2026. This was completed with no findings. Thank you to Chris, Michele, Camie, and Supervisors for the diligence, accuracy, and execution on projects that utilize those funds.
- Staff and some of the Township Supervisors will be attending PSATS April 19-22, 2026. This event continues to provide the best educational opportunities for Township officials in one place.
- Verizon Connect Systems have been installed in all township vehicles except for one that is in process of getting scheduled. I will be setting up training with leadership and our mechanic to start utilizing the system.

### **Police Report:**

Chief Trostel presented an oral and written report of police activities for the month of March including: 221 calls for service, 338 traffic stops, 9 criminal incidents and 6,592 patrol miles. Some highlights of the report were:

- Mr. Trostle reported they are working with all the township staff to help with the upcoming move dates. Sgt Rosenberger and Mr. Trostle will be assisting throughout the process and also getting the PD side of things ready as much as possible ahead of time.
- PCA- Packaging Corp of America, New Oxford Plant Manager Tom Weigle assisted the move with donating 200 sturdy records boxes to the Township for long term records storage.
- Safe Home is provided onsite training for Officers Yost, Hartley, Spidle, Rodriguez and Sgt Rosenberger for domestic violence services and updates on protocols.
- Officers Spidle and Rodriguez attended a PA Inspection violations class held at the county 911 center.
- Officer Barbagello attended and represented CTPD during Homeschool Day at the Visitors Center.
- Chief Trostle will be attending Keeping Kids Safe - A free community event at the GASD High School auditorium on March 25<sup>th</sup> at 6:30p.m..

### **Maintenance Department Report:**

Mr. Walter read the report for March, and some highlights were:

- Mr. Walter reported the maintenance department has begun spring maintenance work with thoroughly cleaning equipment, removing anti-skid spreaders and plows and removing snow stakes throughout the Township.
- Mr. Walter added with the nice weather they are working on tree trimming in the Ridgewood Development, Russell Tavern and Belmont Roads, Park Avenue and Kinsey Drive. This is in preparation for upcoming surface treatment projects.
- Mr. Walter has been working on project proposals for the upcoming season. This included the Highway committee going on a tour of the 2026 project list along with a rolling discussion on capital projects for the future. Michele prepared the advertisement and proper bid documents for these projects. This list is presented in your packets. Bids will be advertised April 3<sup>rd</sup> and April 10<sup>th</sup> with a bid opening and review on April 23<sup>rd</sup>.
- The crew mounted and installed 18 Wi-Fi access points in the administration office in preparation

for the move, this goes along with moving and assembling office furniture as needed to help with a smooth efficient transition back to 1370.

- The crew attended Flagger Certification and Temporary traffic control classes this month to keep certifications current.
- In preparation for the upcoming mowing season the guys re-built the roller and skid shoes on the roadside mower. Other shop projects include installing back-up cameras on the dump trucks; this gives the operators an extra view to increase the safe operation of these vehicles.
- Mr. Walter met with Ryan from KPI to discuss various items in the Cumberland Crossings and Cannon Ridge Developments.
- With the recent high winds and storms, we had a few large trees blow down and utilize the new loader with the grapple to assist in efficient removal and clearing to get the roads back open to traffic.
- Mr. Walter reported that the 1997 Mack Dump Truck and 1998 John Deere Loader were sold on Municibid.

Aubrey from 35 Herrs Ridge Road asked for clarification on the decision of item 8-1 regarding her property. Mr. Wisner stated that the Board denied the appeal and upheld the revocation of the permit.

**Committee Reports and comments from Board Members:**

**Economic Development:** No Items

**Gettysburg Area Recreation Authority:** Mr. Sheppard stated the park is busier than ever. The part-time secretary has moved on, and they have filled the position with another applicant. Mr. Sheppard stated they attended the Land of Little Horses auction where they were able to pick up some bargains for the park like picnic tables and various other items. Mr. Sheppard donated LED lights to the park and helped install them in the Maintenance area of the park. They have also installed keyless entry on the garage doors of the park. They have been looking for bleachers and have finally found a set from a family in Cumberland Township on Emmitsburg Road. The park was very thankful for these. Mr. Sheppard stated they are looking forward to the opening day of the farmer’s market on April 25<sup>th</sup>. They are continuing to work on the July 4<sup>th</sup> celebration which will be huge this year.

**CTA:** Mr. Wampler stated there were no new updates on projects. CTA has been working on the congressional appropriations grant transfer regarding having the 1.2 million received for the Greenmount engineering project transferred to the South plant dewatering project.

**COG:** Mr. Phiel stated Darryl Crum from the Adams County Tax Services Department attended the last meeting to give an overview of his department. Representatives from Joyce and Moul’s office were also present. The next meeting is this coming Thursday.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:42 p.m. for an executive session to discuss personnel, real estate and litigation with no outcome or decisions.

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Michele Long, Township Secretary

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