

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFIELD RD., GETTYSBURG, PA 17325
REGULAR MEETING
FEBRUARY 27, 2024
7:00P.M.

Chairman Phiel called the regular meeting to order at 7:00 P.M. Present were all Supervisors: Phiel, Sheppard, Ramsburg, Biggins and Brauning. Also, present were Solicitor Sam Wiser, KPI Representative Tim Knoebel, Township Manager David Blocher, Police Chief Matthew Trostel, Superintendent of Roads Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mrs. Biggins made a motion to approve the agenda as presented, seconded by Mrs. Ramsburg, and carried. 5-0

Public Comment:

None

Consent Agenda Approval

Mr. Phiel asked for a motion to approve the consent agenda along with setting the hearing date for a text amendment as requested in item 5f. The hearing date was set to the board meeting in April which will be April 30, 2024 at 6:00 p.m. due to the normal meeting date being the primary election day.

Mr. Brauning made a motion to approve the consent agenda, items 5a – 5f, as presented, setting the hearing date for April 30, 2024 at 6:00p.m., seconded by Mr. Sheppard, and carried. 5-0

- 5a. Action on Minutes – January 23, 2024, Regular Meeting Minutes.
- 5b. Approval of Bills for the month of February \$279,043.19 - General Fund; \$8,309.40 - Escrow Fund.
- 5c. Engineering Items
 - 1. Approval of Final Land Development plan for Cumberland Village Phase IIB as per the KPI comments dated February 20, 2024.
 - 2. Approval of Cumberland Village Phase IIA2 request for reduction of financial security as per KPI comments dated February 20, 2024.
 - 3. Approval of Cambridge Crossing Phases 2&3 request for reduction of financial security as per KPI comment letter dated February 20, 2024.
 - 4. Release of retainage to Flyway, Inc for MS4 streambank restoration projects based upon the KPI comment letter dated February 22, 2024.
- 5d. Items from Finance Committee
 - 1. Ratify the movement of a money market account from Belco Credit Union to Adams County National Bank.
 - 2. Approval of \$3,500.00 for a bridge inspection from Pennoni Associates on Cumberland Township bridge #1 located on Herra Ridge Road.
- 5f. Set hearing date and approve advertisement for a subdivision and land development ordinance text amendment to establish certain exemptions to the land development plan submission requirement and to amend the definition of land development.

POLICE REPORT:

Police Chief Trostel presented an oral and written report of police activities for the month of February 2024 including: 232 calls for service, 138 traffic stops, 12 criminal incidents and 6,982 patrol miles. Some highlights of the report were:

- Applications are still being accepted for the cadet position, this ends February 29, 2024 at 4p.m.. 12 applications have been received so far.
- The Sergeant promotional exam is scheduled for Thursday, March 7th, 2024.
- Sergeants Rosenberger, Higgs and Chief Trostle assisted with a lockdown drill for the Gettysburg Area School District.
- Crouse Electric donated lighting and electrical work for repairs in the station. The Department gave a big thank you to them and their support over the years.
- Officer Keefer is assisting the Vida Charter School with crisis training within the school.
- Chief Trostle and the Department thanked Suzi Sudz for donating 50 carwashes for use by the Police Department over the winter months.
- Officer Myers completed interview & interrogation training hosted by the PA Game Commission Headquarters
- Officer Keefer completed a Public Information Officer Awareness Course offered through FEMA at the National Fire Academy.

MAINTENANCE DEPARTMENT REPORT:

Mr. Walter gave the report for February and some highlights were:

- Mr. Walter stated the new dump truck has been upfitted with radios, flashlights, and other support equipment. It was utilized in the last snowstorm and worked well.
- The Department rebuilt and replaced barricades on Waterworks Road which were damaged earlier this winter.
- Tree trimming and brush removal has begun in preparation for projects that will be forthcoming this construction season.
- A catch basin was repaired on Hills Drive that had a deteriorated riser and was settling in the street.
- The 1995 International Dump Truck was placed for sale on Municibid and is set to sell on March 5th.
- Mr. Walter will be preparing a list of contracted and in-house projects to present to the Highway Committee for approval.
- Salt supplies and materials are doing well for the rest of the snow season.

ACTIVE BUSINESS:

Signature on the Agreement of Sale for the agricultural conservation easement for the Maring Farm Limited Partnership located at 2199 Taneytown Road.

Mrs. Ellen Dayhoff gave an explanation of the agreement of sale and deed for the Maring Farm. The parcel consists of 93.38 acres and the Township has previously agreed to fund 9.69% of the easement value which will be in the amount of \$29,980.02. Mrs. Dayhoff stated she was available for any questions.

Mrs. Biggins made a motion to approve the signature of the agreement of sale for the agricultural conservation easement for the Maring Farm Limited Partnership. Seconded by Mrs. Ramsburg and carried. 5-0

Extension Request #4 of 90-days for the Thomas & Joanne Clowney Final land development plan, originally submitted on April 17, 2023.

Mr. Terry Sheldon, representing the applicant, gave a background of the plan and the reason why they are requesting another extension. Mr. Sheldon explained that there are issues of having several family members involved to come up with the final design. Mr. Sheldon has also been working with DEP on the industrial waste from the residual which will come from the Butcher Shop once in operation.

Mr. Sheppard made a motion for a 120-day extension for the Thomas & Joanne Clowney land development plan based on the applicant submitting a follow-up letter for the 120-day extension. Also, if another time extension is requested the Board is asking Mr. Sheldon to come to that meeting to justify another extension. The Board is considering this to be the last extension for this plan. Second by Mr. Brauning and carried. 5-0

Cambridge Crossing Phase 1 – Request for release of financial security.

Adam Boyer representing the developer from Cambridge Crossing was present and was available if there were any questions.

Mr. Knoebel stated that the Township currently holds \$117,968.00 for work to be completed. After inspection of the property on February 20, 2024, there are still some items that remain to be completed. With that inspection the recommendation of holding \$55,000.00 for the outstanding items and releasing \$62,968.00 back to the developer. Mr. Knoebel stated that there will probably not be any other reductions until the development is complete.

Mrs. Ramsburg made a motion to approve the reduction of financial security for the Cambridge Crossing Phase 1 plan based upon the KPI comment letter dated February 22, 2024, seconded by Mrs. Biggins. Motion carried. 5-0.

Approval of the certificate of appropriateness from the Historical Architectural Review Board for the SAI Ram, LLC building renovation at 1025 Biglerville Road.

Mr. Hubert Snyder, representing the applicant stated he was available for any questions.

Mrs. Ramsburg made a motion to approve the certificate of appropriateness for the SAI Ram, LLC building renovation based on the minutes of the Historic Architectural Review Boards January 29, 2024 meeting. Seconded by Mr. Sheppard and carried. 5-0

Solicitor: No items

Committee Reports and comments from Board Members:
COG, Park and Recreation, Planning & Zoning, Public Safety, Highway, CTA.

Economic Development Committee: No items

Parks and Recreation: Mr. Sheppard stated they are reorganizing and there was not any action at the meeting. The farmer's market will be starting this spring.

CTA: Mr. Knoebel stated they have a lot of projects going on at the current time.

COG: Mr. Phiel stated that Warren Bladen gave an update on training and Emergency Management Coordinators at the last meeting. Mr. Phiel stated they are trying to work on getting some different speakers for the upcoming meetings. Next Meeting will be March 28th at 8:30am.

CT411: No items

STAFF REPORTS

Manager:

Mr. Blocher reported the following:

- Cumberland Township web address has been upgraded to www.cumberlandtwppa.gov. The old address of www.cumberlandtownship.com will be discontinued April 1st, 2024. This now completes the Township migration to the dot gov platform.

- On February 7th Cumberland Township assisted with the Demolition of the old shed with the County of Adams at Oak Lawn Cemetery. A new pole building is planned to be installed soon.
- Snow & Ice Declarations – We want to remind everyone that when these are placed cars need to be removed from Township roads.
- Attended a grant workshop on February 13th hosted by Senator Mastriano’s office.
- Herra Ridge and US Rote 30 Green Light Go project is on pace. Herra Signal and Lighting Company will let us know the start date as soon as the inventory is acquired. The upgrades are projected to take one week to complete.
- Senator Mastriano will be meeting with Cumberland Township at 9:30 on March 4th. This will also include a tour of the Cumberland Township campus.
- Chairman Phiel, GMS, and I had an opportunity to meet with Representative Moul on February 20th. We reviewed the Township funding requests and discussed business that could impact Cumberland Township.
- Grant application for AEDs was submitted to the Robert C. Hoffman Charitable Endowment Trust.
- Unfortunately, the Township will not be proceeding with the Power DMS software as upon discovery meetings the QuickBooks integration could not be validated. We will investigate other options soon.
- The building committee continues to meet and will be hosting an open workshop in the future.
- The Surplus 1995 International Dump Truck located in the parking lot is currently up for auction on Municibid. The Auction ends March 5th at 3:30pm.

Treasurer:

Mrs. Camie Stouck-Phiel stated she is continuing to work with SEK on finalizing the 2023 Audit. She added that she has been working with the Manager to complete a long-term payroll worksheet for planning and budgeting purposes. Ms. Stouck-Phiel added that she has registered to attend the 2024 Benecon Health Benefits Seminar and is working on renewing the annual SAM.gov registration. She has applied for the 2024 PMHIC Capital Wellness Grant. Ms. Stouck-Phiel also coordinated with Straban Township, East Berlin and Abbottstown Boroughs to schedule and advertise the 2024 E-cycling events. This years events will be April 20, 2024 at East Berlin Borough Park from 8-10 a.m. and September 21, 2024 at the Emergency Services Building from 8-10 a.m..

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:36 P.M. to executive session to discuss personnel and code enforcement litigation.

Michele Long, Township Secretary

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_____) Supervisors
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