

**CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325
JULY 29, 2025**

**6:30 P.M. CONDITIONAL USE HEARING APPLICANT, KURT KRACSUN, IS SEEKING A
CONDITIONAL USE TO GRADE/EXCAVATE IN TWO AREAS THAT MEETS THE
CUMBERLAND TOWNSHIP ZONING ORDINANCE DEFINITION FOR “STEEP SLOPE” IN
ACCORDANCE WITH SECTION 27-201. THE PROPERTY IS LOCATED AT 165 SWETLAND
ROAD; PARCEL NUMBER 09F18-0013F--000.**

Transcript will be available.

Public Comment:

Elizabeth Davidson; 50 Cooper Lane; questioned the buffer from her property and how close this would be to her property.

REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were all Supervisors: Phiel, Biggins, Ramsburg, Brauning and Sheppard. Also present were Solicitor Sam Wiser, Township Manager David Blocher, Police Sgt. Joshual Rosenberger, Road Superintendent Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Chairman Phiel announced that an executive session was held on Tuesday, July 8th, 2025, regarding personnel and real estate.

Agenda Approval

Mr. Phiel stated that agenda item 6e would be amended to only state ‘Authorize advertisement to amend appeal section of Chapter 10, Part 2 Subsections B&C and Chapter 21, Part 1. A hearing date does not need to be set for this item as originally stated.

Mrs. Ramsburg made a motion to approve the agenda as amended, seconded by Mr. Sheppard, and carried. 5-0

Public Comment:

Bertha Turner, 140 Park Avenue stated they are doing a great job at the Rec Park in Gettysburg.

Consent Agenda Approval

Mr. Sheppard made a motion to approve the consent agenda as amended, items 6a – 6g, seconded by Mrs. Biggins, and carried. 5-0

- 6a. Action on Minutes – June 24th, 2025, Regular Meeting Minutes.
- 6b. Approval of Bills for the month of July; General Fund - \$391,973.94; Escrow Fund - \$5,569.20; Building Fund - \$1,979.98; State Fund - \$18,000.00; RACP Loan Checking - \$593,432.70; Fire Tax Fund - \$1,535.43.
- 6c. Engineering Items
 - 1. Approval of Extension Request #2 of 90-days for the Soliday Family Limited Partnership subdivision plan, originally submitted on January 2nd, 2025.
 - 2. Approval of Extension Request #1 of 90-days for the Jane E Green Estate subdivision plan, originally submitted on March 19th, 2025.
- 6d. Finance Committee Items

1. Approval of Resolution 2025-08 authorizing the preparation and submission of a multimodal transportation fund grant application to support the Herrs Ridge Road bridge replacement project and designating officials to execute all associated application and grant documents.
2. Approval of CS Davidson Invoice in the amount of \$5,715.60 for special inspections with the building remodel.
3. Acknowledgement of \$7,774.00 expenditure out of the \$26,010.00 allowance for Trench Rock Removal of the Building Renovation Project.
4. Ratification of change order #5 for the building remodel regarding the flagpole changes, this is a credit of \$3,566.00 and an expense of \$540.00.
- 6e. Set a hearing date and authorize advertisement to amend appeal section of Chapter 10, Part 2 Subsections B and C and Chapter 21, Part 1, recommending September 26th at 6:30p.m..
Amended to read: Authorize advertisement to amend appeal section of Chapter 10, Part 2 Subsections B and C and Chapter 21, Part 1.
- 6f. Authorization for KPI Engineering and staff to review the Township Road classifications within the Township Comprehensive Plan to bring recommendations back to the Board for consideration.
- 6g. Acknowledgement of the adding a surface mount bottle filler in the building remodel project.

Active Business:

Discussion/Action on conditional use request for 165 Swetland Road from the 6:30 hearing held prior to this meeting regarding excavating within steep slope areas. (motion suggested).

Mr. Wiser gave a background of the hearing and the items to be considered when recommending approval or denial of the request. Mr. Wiser asked for any comments or discussion from the hearing held prior to our regular meeting. Mr. Sheppard stated he felt this was a minimal impact to the steep slope area.

Mrs. Biggins made a motion to approve the conditional use to grade/excavate in two steep slope areas located at the property of 165 Swetland Road. Second by Mr. Sheppard. Motion Carried 5-0

Discussion/Action to authorize the hiring of an administrative/receptionist /clerical employee for the Township (motion suggested).

Mrs. Biggins stated that the Personnel Committee is exploring options to replace the part-time receptionist employee the Township has now lost with the Sewer Authority move. The Personnel Committee would like the option of being able to move forward with this hiring in case something would come up prior to the next meeting. Mr. Sheppard asked if the employee would need to be part of the union. Mr. Wiser explained they would need to be in the bargaining unit.

Mr. Sheppard made the motion to authorize the hiring of an administrative/receptionist /clerical employee for the Township. Second by Mr. Brauning, motion carried 5-0.

Discussion/Action to authorize the Manager to adjust Township office hours upon reasonable notice to residents (by posting the adjustments on the website, posting the hours at the office, and sending notice on Savvy citizen) (motion suggested).

Mrs. Biggins stated that with the Sewer Authority moving out of the facility and losing the part-time receptionist this would help us have flexibility to make sure our residents are taken care of and help can be provided with appointments being made. With this if for some reason the office hours need to be changed, we have the option to do so with the above adjustments of posting it on the website, posting the hours at the office, and sending the notice on Savvy citizen. Mr. Sheppard stated he felt the door should be locked at this facility due to security.

Mr. Sheppard made a motion to authorize the Manager to adjust Township office hours upon reasonable notice to residents (by posting the adjustments on the website, posting the hours at the office, and sending notice on Savvy citizen) Second by Mrs. Biggins. Motion carried 5-0

Approval to change the non-uniform pension plan asset allocation (motion suggested).

Mr. Blocher explained that on July 17th the Township had our annual Pension and Investment Review meeting. In attendance were Camie, Michele, Chuck from Municipal Partners, Matt from PFM, our solicitor, and myself. Although the market has been volatility our Pension fund and investment strategy is performing well. After analyzation of the performance of the plans and our staff age it was determined that we should consider changing the non-uniform investment model to match the uniform investment model. Everyone in the meeting agreed that this would be a good change according to the data and future predictions.

Mrs. Biggins made a motion to approve changing the non-uniform pension plan asset allocation. Second by Mrs. Ramsburg; motion carried. 5-0.

Manager Report:

Mr. Blocher reported the following:

- Cumberland Township's Non-Uniformed and Police Pension Plan Audits have started. These Audits are normally conducted every two years, however with COVID and staffing at the Auditor General's office the Townships audit was pushed back. The current Audit period is from January 1, 2020, until December 31, 2024. Camie and I conducted our exit conference on July 17, 2025, with no findings and three verbal observations. Next, the Audit will undergo a detailed review, followed by a formal review. We should expect things to be completed in the next 30 days. I would like to recognize the Cumberland Township team for an excellent job. The Department of Auditor General had the following to say about our Treasurer. "Camie did a great job with the audit! This was a tough one since it was a 5-year audit. I appreciated her attentiveness to the audit. She is a great asset to your township."
- July 17th the Township had our annual Pension and Investment Review meeting. Although the Market has had volatility our Pension fund and investment strategy is performing well. In attendance were Camie, Michele, Chuck from Municipal Partners, Matt from PFM, our solicitor, and myself. After analyzation of the performance of the plans and our staff age it was determined that we should consider changing the Non-uniform investment model to match the Uniform model. Everyone in the meeting agreed that this would be a good change according to the data and future predictions.
- July 22nd, I met with PMCA to review 2nd QTR and workflow with a few staff retirements at PMCA. The 2nd Qtr. review packet was distributed, and emergency contact information has been updated. A review meeting with staff is in the process of getting established along with a meeting with our solicitor to review open items.
- The CBA committee has been busy with Negotiations with follow-up meetings scheduled for the Uniform and Non-uniform unions the week of August 4th.
- The Township is looking forward to hosting National Night Out again this year. The event will be held at 730 Chambersburg Road on Tuesday, August 5th from 4-7pm.
- The Township building renovation continues to move forward. The building is starting to resemble the future footprint with the roof removal happening this week. We are now reviewing internal items as progress is being made. In addition to the building committee, we are asking staff to attend our walkthroughs for feedback.

Police Report:

Sgt. Rosenberger presented an oral and written report of police activities for the month of July including: 253 calls for service, 146 traffic stops, 21 criminal incidents and 6,726 patrol miles. Some highlights of the report were:

- Sgt. Rosenberger stated Logan Brewer has been helping in the office working with Officer Weikert on the evidence room audit and Sgt. Goodling on filing case closures.
- Sgt. Rosenberger announced National Night Out is on Tuesday, August 5th and will be held at 730 Chambersburg Road.
- Officers Spidle and Rodriguez have completed their field training officer program.
- Sgt. Rosenberger stated the department just finished spring qualification shooting and are getting ready for fall qualifications and night shoot.
- Chief Trostle competed in a pistol caliber carbine shoot at Adams County Sport Handgunners on Saturday July 19 and won overall 1st place representing the Department.
- Officers Yost, Hartley and Spidel were recognized internally by Sgt. Goodling for outstanding service patrol work locating an elderly person who ended up needing critical medical care.

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Maintenance Department Report:

Mr. Walter read the report for July and some highlights were:

- Mr. Walter stated the contracted projects are completed or nearly completed this month, these include the cape seal projects on Old Mill Road and Country Club Lane, the paving on Herrs Ridge Road is complete except shoulder work.
- Mr. Walter added that on the 27th of June there was an oversized load that went through the Herrs Ridge Road/Chambersburg Road intersection and damaged the overhead signal on the west side of the intersection. Fortunately, Officer Eiker was able to make contact with the driver and obtain his information. There was substantial damage to the light and the wiring on that side. Signal Services was called in to assist in temporary repairs and they are in the process of scheduling permanent replacement and repairs of the damaged components
- The John Deere Grader had some mechanical issues. Kammerer Farm Repair is working on those repairs; parts were received from a supplier out of Texas and hopefully this unit will be back in service in the near future. With the age of this piece of equipment (1976 Model) parts availability are becoming increasingly harder to track down.
- The crew has been working on base repair on Blackhorse Tavern in preparation for the surface treatments. We also assisted Mt. Pleasant Township and Franklin Township on various projects in their areas as part of our intergovernmental co-op.
- Seal Coat and Fog Seal projects are set to begin the week of July 28th weather permitting.

Committee Reports and comments from Board Members:

Economic Development: No items

Gettysburg Area Recreation Authority: Mr. Sheppard stated that the park is doing great, they made the paper with the 4th of July activities. They are continuing to improve everything that needs to be improved, painting, replacing, making things look new. They are working on the amphitheater which may need some repointing of the block and painting. They just finished with a 6-week summer camp that was free to the children that attended.

CTA: There are reports in the packets.

COG: Mr. Phiel stated the meeting was last Thursday, July 17th. The Adams County Cadet Academy attended the meeting and there was a presentation from the Deputy Fire Chief. This academy helps the kids understand if they would have interests in services such as Fire, Police, EMS, Etc. Mr. Phiel added that updates were received from local representatives at the meeting.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:32 p.m. for an executive session to discuss personnel, real estate and litigation with no action.

Michele Long, Township Secretary

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_____) Supervisors
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