

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFILED ROAD, GETTYSBURG, PA 17325
August 25, 2026
REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were Supervisors: Phiel, Brauning, Sheppard, Biggins and Wampler Also, present were Solicitor Sam Wiser, Township Manager David Blocher, Police Chief Matt Trostel, Road Superintendent Chris Walter, Township Secretary Lisa Black, Treasurer/ Finance Director/Assistant Secretary Camie Stouck-Phiel, KPI representatives Leah Heine and Maddie Bream, PMCA Zoning Officer – Lisa Trimmer, and Sergeant Josh Goodling.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mr. Brauning made a motion to approve the agenda as written, seconded by Mr. Wampler, and carried 5-0.

Mr. Phiel announced that there was a quasi-judicial executive session that was held prior to this evening's meeting.

Public Comment:

Heidi Gillis- 15 Ridgewood Trail – speaking on behalf of the Adams County Library System to authorize a donation to the nonprofit organization. As a non-profit organization they rely heavily on donations. Currently do not receive donations from Cumberland Twp.

Bobby Vaughan -10 Thrush Ct. – On the fourth of July at approximately 10:30 p.m. a neighbor was setting off fireworks. Mr. Bohn stated in the cud-de-sac trash was left behind. He also stated that he had damage to his house, which has been taken care of since the incident and a police report was filed. Mr. Bohn is not asking for damage to be covered, but for the board to consider putting together a regulation to not allow residents to be able to set off fireworks. Ms. Biggins stated they will review the Township ordinance.

Judy Ludwig-1221 Mason Dixon Rd. – Ms. Ludwig did not have a comment, but questions regarding the Condition Use application for 1030 Mason Dixon Rd. Mr. Wiser stated the applicant is limited to the area depicted in the Conditional Use. If they desire to want to change, they will be required to submit a new Conditional Use application. Mr. Wiser also stated the conditional use is just a zoning approval, and the applicant would need to obtain a number of other permits required and the township would handle those permits.

O.D. Hottenstein- Natural Dam Road- Mr. Hottenstein raised concern on the increase of traffic on Mason Dixon Road which will have an impact on the local Amish Community and is a concern for the Amish Community. Mr. Hottenstein asked the board to consider the safety and quality of life in their decision-making for 1030 Mason Dixon Road.

Alicia Poslosky- Ms. Poslosky shared her concern with traffic on Shealer Road. Mr. Walter, road

superintendent for Cumberland Township explained to Ms. Poslosky where Cumberland Twp ends and Straban Township starts. Ms. Poslosky was referencing the Straban Township part of Shealer Rd.

Chairman Phiel presented Barbara Underwood with a certificate of appreciation for decades of leadership on the planning commission and board of supervisors. Ms. Underwood shared her appreciation for the board and the citizens of the community.

Consent Agenda Approval

Mr. Sheppard made a motion to approve the consent agenda, items 6a – 6n, seconded by Mr. Brauning, and carried 5-0

- 6a. Action on Minutes – July 28, 2026, Regular Meeting Minutes
- 6b. Approval of Bills for the month of July as per check detail report dated July 29th – August 25th, 2026. General Fund --\$305,031.24, Building Fund--\$111,441.89, Escrow Fund--\$4,238.24, State Fund--\$133,680.78
- 6c. Finance Committee Items
 - 1. Authorize the donation of \$70,000.00 to Gettysburg Area Recreation Authority from the park and recreation fund as budgeted to be distributed in September.
 - 2. Approval of demolition of 1390 Fairfield Road with an estimated cost of \$7,000.00 from the building fund.
- 6d. Personnel Committee Items
 - 1. Authorization to advertise and start the hiring process for a police cadet to attend the 130th academy at HACC with a start date of January 11, 2027.
- 6e. Approval of 2027 Minimum Municipal Obligations for the uniform and non-uniform pension plans.
- 6f. Approval of HARB Certificate of Appropriateness – Margarita Canales, 56 Windsor Ct. for white vinyl privacy fence.
- 6g. Approval of HARB Certificate of Appropriateness – Jacob Keller, 710 Herrs Ridge Rd. for 32'WX50'LX14H' building.
- 6h. Approval of HARB Certificate of Appropriateness- Kandy Rhoads, 240 Confederate Ave for a four-foot fence.
- 6i. Approval of HARB Certificate of Appropriateness- Luminest Inc. 80 W. Queen St. Chambersburg, PA, Site location – 90 Dew Drop Lane for development sign, 14-foot gazebo, greenhouse storage shed 8'x10', and maintenance/storage shed.
- 6j. Acknowledgement of Gettysburg Fire Department of the structure burn through the Commonwealth of Pennsylvania held on August 15th, 2026.
- 6k. Set hearing date for a zoning map amendment request from Main Street Investments LLC located at 1475 Chambersburg Road. Recommending the hearing date of September 22nd, 2026 at 6:30 p.m.
- 6l. Approval of Resolution 2026-17 authorizing the preparation and submission of a multimodal transportation fund grant application requesting funds from the Pennsylvania Department of Transportation to support Herrs Ridge Road bridge replacement project and designating officials to execute all associated application and grand documentation.
- 6m. Authorize the manager to advertise and hire a part-time/seasonal maintenance employee for the Township.

6n. Authorize bond for Lisa Black (\$1,100,00.00).

Active Business:

1.Discussion/Action on the 1030 Mason Dixon Road Conditional use hearing request as a result of the July 28,2026 6:30p.m. Conditional Use Hearing. (motion requested).

Mr. Wisner reported that the board has met twice in an executive meeting on the matter of Roy D. Pool and Ginger Bryant, Conditional Use Application for 1030 Mason Dixon Road Gettysburg, Cumberland Township, Case No:2026-158. The approval is limited to the proposed use as described in the application and is depicted on the plan which is a seasonal corn maze, sunflower photo area and on-site wagon rides. The decision does not apply to on farm sale with commodities grown or raised on the farm that's already provided on the zoning ordinance. Any addition of, or material change to the use conducted on the property including but not limited to animal exhibits or petting areas, other assembly events, snack bar or concession stand, or food venues will require separate conditional use approval.

Ms. Biggins made a motion to approve the request based on the conditions read in the matter of Roy D. Pool and Ginger Bryant. Second by Mr. Brauning and carried 5-0.

2.Approval of the Sewage Facilities Planning Module Component 2 & 4A that includes Resolution 2026-16 for James and Joyce Knefley 5-lot Minor Subdivision "Remainder" as per KPI Memorandum dated August 11, 2026, which is part of the plan submitted on October 6, 2025. (motion requested)

Leah Heine from KPI briefly reviewed everything that has been part of the Knefley plan over the last few years as this has been an ongoing plan. Mr. Blocher displayed a map of the original Knefley property. Ms. Heine pointed out a slightly rounded area that was interchanged storage which they are in the process of constructing. Around the same time as the interchanged storage plan, was a plan for lot 2 & 3 and lot 4&5 and while they were in the process of getting those plans approved, DEP noticed there was a well with high nitrate within a quarter mile of that. A module came in for lot 2 & 3 because of the high nitrate well so those lots had to be made bigger. That module is still in the process of getting approved by DEP. The two "remainder" parcels is what is called the "remainder" property. The module is for the "remainder" as those lots also have to be of a certain size. The planning commission looked at the module during their regularly scheduled meeting in which they reviewed this memorandum, and they recommended that it is in good order at this time. There were a couple minor things that needed to be added then the module gets repacked and sent to DEP after signatures that are required.

Ms. Biggins made a motion to approve the Sewage Facilities Planning Module Component 2 & 4A that includes Resolution 2026-16 for James and Joyce Knefley 5-lot Minor Subdivision "Remainder" as per the KPI Memorandum dated August 11,2026. Second by Mr. Sheppard and carried 5-0.

3.Approval of 180-day extension request #3 for James and Joyce Knefley Minor Subdivision (Remainder) which was originally submitted on October 6, 2025. (motion requested)

Ms. Heine suggested a greater time period for the extension given this module is just going to DEP. DEP is known to take up to 6 months to review these modules.

Mr. Sheppard made a motion to approve the 180-day extension request #3 for James and Joyce Knefley Minor Subdivision (Remainder). Second by Ms. Biggins and carried 5-0

4.Approval of 90-day extension request #3 for Liberty RV which was originally submitted on November 13, 2025. (motion requested)

Ms. Heine gave an update on Liberty RV. KPI has been making a lot of inquiries. Tim Knoebel was able to talk to the design engineer. Liberty RV remains aware that if they chose to extend tonight, an extension may not be granted in the future and need to show significant progress prior to future extension. Liberty RV has yet to submit the MPES permit to the conservation district.

Ms. Biggin made a motion to approve the 90-day extension request #3 for Liberty RV. Second by Mr. Sheppard and carried 5-0.

5.Approval of Final Subdivision Plan Review Soliday Family Limited Partnership as per KPI memorandum dated August 11,2026 which was originally submitted March 2, 2026. (motion requested)

Ms. Heine gave an update on the Final Subdivision Plan Review Soliday Family Limited Partnership. Mr. Blocher displayed a map of the plan. The Soliday property is quite large at 500 acres. There is a 10-acre lot in a red hatched area with an existing home, septic, well and driveway that leads back to the house. It has been there approximately 10 years and is now proposing to subdivide that off and put it on its own lot. Since this is in the Agricultural district the maximum lot size is only 2 acres. Through a lot of conversations with Mr. Wisner's office, it was determined they could give up some of their future development rights to make it the 10 acres rather than the 2 acres.

Ms. Biggins made a motion to approve the Final Subdivision Plan Review Soliday Family Limited Partnership. Second by Mr. Sheppard and carried 5-0.

6.Recognition from HARB as a result of the August 19th,2026 meeting in which approval of updated HARB administrative policies and procedures provided for at §4-508(1)(D) of the Township Ordinance with the adoption of process/ matrix/ detailed map for determining what is a minor project.

Mr. Wisner stated that the township has been working on updating the HARB visions to be clearer to focus within the HARB district to what the expectations are and come up with a table of uses that would undergo a level of administrative approval as opposed to a full-blown hearing before the HARB board including staff confirmation on definitions and map boundaries.

Mr. Sheppard made a motion for approval of the updated HARB administrative policies and procedures provided for at §4-508(1)(D) of the Township Ordinance with the adoption of process/ matrix/ detailed map for determining what is a minor project. Second by Ms. Biggins and carried 5-0.

7.Review of MS4 audit of DEP Permit #PAG133748 conducted August 13,2026.

Mr. Blocher thanked Maddie from KPI and Mr. Walter for their help with the MS4 Audit. The audit is 18 pages long and there were no concerns or violations and only had three recommendations.

No question from the board and no action needed.

8. MS4 – Annual public meeting and authorization for submission of the annual report (discussion and motion suggested).

Maddie Bream from KPI reviewed the Municipal Separate Storm Sewer System (MS4). Ms. Bream gave a brief overview and background and gave an example of a permit expiration. This led into an explanation of MS4 Permit Requirements which include A) Minimum Control Measures (6-MCM'S): Public Education & Outreach, Public Participation & Involvement, Illicit Discharge Detection & Elimination, Construction Sites Stormwater Runoff Control, Post-Construction Stormwater Management in New Development and Redevelopment, and Pollution Prevention & Good Housekeeping. B) Pollutant Reeducation Plans (PRP'S). Ms. Bream updated everyone on the upcoming PAG-13 MS4 Permit, which states PRP's are being replaced with VMPs (Volume Management Plans), updates to urbanized areas and all MCMs will still be required. The DEP MS4 inspection was conducted on August 13th and the annual report will be submitted to PA DEP by September 30th of each year. Ms. Bream then opened the floor to public comments.

Ms. Biggins made a motion to approve the authorization for submission of the annual report. Second by Mr. Sheppard and carried 5-0.

**9. Appointment to fill Planning Commission vacancy – (Term ending 12/31/28)
3 applications received. Maria Myers, Timothy Veirsma, Donovan Villegas**

Mr. Wiser noted that the planning commission has two open vacancies.

Ms. Biggins recommended Donovan Villegas to fill the vacancy for the remainder of the open position through December 31, 2028. Second by Mr. Wampler and carried 5-0

Ms. Biggins recommended Maria Myers as alternate (2). Second by Mr. Wampler and carried 5-0.

An alternate is permitted to attend the meetings and participate, however, can only vote and be compensated when filling the vacancy of a Planning Commission Board member.

Manager Report:

Mr. Blocher reported the following:

- Introduced and welcomed Lisa Black as Township Secretary and congratulated our Township Treasurer Financial Director for obtaining her notary.
- Building update: Tetra Tech has submitted the Status Update Final report for this project to the Office of the Budget.
- On August 10th Mr. Blocher and Mr. Walter had a meeting with the Townships Bridge Engineer to look at the timeline for repairs for the CMT-2 (Black Horse Tavern) bridge.
- On August 13th, DEP performed an MS4 Inspection of Cumberland Township. The inspection found no violations and three recommendations.
- The township received news that the 2025 PennDot MTF grant submission for Herrs Ridge Bridge replacement was not selected. The township will start the 2026 PennDOT MTF submission process with the approval of resolution 2026-17.

- On August 17, 2026 Mr. Blocher and Chief Trostel met with PA State Representative Dan Moul. It gave them the opportunity to discuss growth and review projects within Cumberland Township.
- An open house is scheduled for October 20th. More information will be coming soon.
- The township has moved everything out of the former country club building and is finishing the process of returning the property back to American Battlefield Trust. Mr. Blocher thanked the maintenance department for the move-out assistance and in the continued process of helping get things finished in our new building.
- The township staff and solicitor will meet with HABPI on August 26, 2026 to discuss and review the results of the feasibility study of Boyds School trail.
- The decontamination and debris removal services have been completed at 50 Longview Blvd.
- Congratulated Camie, the Township Treasurer Financial Director, on obtaining her Notary.

Lastly, Mr. Blocher thanked both Camie and Anita for assisting him and the township with additional workload as we moved forward in adjusting and getting our new township secretary into her position.

Police Report:

Chief Trostel presented his report for the month of July including: 263 calls for service, 274 traffic stops, 8 Criminal incidents investigated, and 6343 Patrol miles logged. Additional highlights of his report included:

- The police department is preparing for the upcoming open house. Since they have been operating in the new station, they have been able to better place out gear, files and items can be stored for a clean workflow. He also stated that they have been able to use the interview room recording system and evidence room storage to good effect.
- Chief Trostle and Sgt. Rosenberger attended a recent meeting at the 911 center that brought the area first responders together for planning and coordination of events that are occurring in November. Significant traffic and attendance are expected for the concert on the square and a special train that is being shipped and assembled to deliver President Lincoln. Area first responders are working to ensure safety on site and on the roadways impacted by the detours as this comes from shutting down the square in Gettysburg boro for approximately 7 days, November 15 – November 21.
- Chief and Mr. Blocher have been working with the grant consultants GMS to have two current proposals submitted. CTPD Computer Server replacement. The server has reached its lifespan and is due for an upgrade replacement. Combined Agency Portable Radio Replacement. Portable radios for CTPD, local fire departments, road crew, and township EMS have been applied to replace 10+ year old radios.
- He and Mr. Blocher met with Dan Moul to have their endorsement on the grant projects and thanked our local leaders for their time and consideration for supporting our grant applications.
- Lastly, Chief shared a positive interaction. He received an email from Gettysburg Fire Department praising the efforts of officers during a serious call that involved a local infant who was having a serious medical episode. He was happy to report that the infant

was able to be revived and made a recovery.

2026 bike week report

Stg Goodling reported the following:

- 45 total calls for service

Notable calls/Criminal Investigations include theft of a motorcycle/firearm, drug overdose, disturbance, felony motorcycle pursuit on Route 15, DUI, and a criminal mischief report resulting from a group of juveniles throwing rocks at mobile homes.

- 124 Traffic stops
- 5 Traffic accidents
 - (3) non-reportable, non-injury crashes
 - (2) reportable crashes with injuries

Maintenance Department Report:

Mr. Walter read his report for July that included:

- Summer project season is winding down, and the contracted projects are nearing completion.
- Fog seal has been applied to Miller, Belmont, and Russell Tavern Roads and that wraps up the contracted surface treatments planned for 2026.
- Line painting is underway. Pending weather, this project should be completed within the next few weeks.
- As reported in July, Hills Drive paving project was completed.
- The roadside mowing will continue through the growing season which has been on an ongoing task for a crew member everyday with recent rains and warm weather.
- Mr. Walter shared that they had the opportunity to demo a skid loader from Caterpillar. He put the unit to use on a project along Country Club Lane grading a swale and shoulder areas to direct water away from the road and into the storm pipe.
- In preparation for future resurfacing projects in the Ridge Road area, they are replacing the metal and concrete structures with ADS smooth lined plastic pipes.
- Maintenance worked on cleaning out remaining cubicles and office components at the Country Club. They have also been working on a list of requests by the administration team to hang, assemble and organize various items in the new facility.
- They worked with G.M.A. to locate and disconnect the proposed stormwater plan impacting the Townships storm sewer system.
- Mr Walter, Mr. Blocher, administrative staff and Maddie Bream from KPI met with PA DEP for the MS4 facilities inspection and audit.
- Met with Jim Leshner, the liquid fuels representative, to introduce Lisa Black to the Liquid Fuels Process and procedures to utilize those funds.
- Lastly, Mr. Walter continues to meet with landscaping contractors for plans on landscaping around the front and west side of the administration facility. He hopes for a fall planting project.

Committee Reports and comments from Board Members:

Economic Development: Mr. Brauning had nothing to report at this time.

Gettysburg Area Recreation Authority: Mr. Sheppard shared that we did not have a national night out here at Cumberland Township but was involved with national night out at the Rec Park. It was very well received and successful. Chris brought equipment down as well as the police department. Mr. Sheppard, along with Gettysburg Area Recreation Authority, recognized and thanked everyone at Cumberland Township for a successful event. Mr. Sheppard suggested to coordinate with the Boro in the future but does not want to take away from our beautiful building.

Mr. Sheppard also mentioned he had 2 people retire recently due to medical reasons. Lastly, he ended his update with a thank you for the donation and mentioned it would really help the rec park.

CTA: Mr. Wampler reported that a study was done on the adoption of increased fees. There is continued repairs to one of the storage tanks underway. Lastly, action is moving forward on plans that have been submitted.

COG: Mr. Pheil discussed making possible donations to different organizations that were brought up based on the checking account for COG. The commissioners reported that Oak Lawn was turned over to the Oak Lawn Foundation. Dan Moul and Catherine Wallen were there and talked about their support for the budget that was passed at the state level and gave updates for moving forward.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:30 p.m. for an executive session to discuss personnel, real estate and litigation with no outcome or decisions.

Lisa Black, Township Secretary

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_____) Supervisors
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